

German - Jordanian University

Industrial Engineering Department
Engineering Workshop



JOB REQUEST FORM

Requested by		ORDER NUMBER	
SCHOOL		PHONE	
EMAIL		ASSIGNED TO	

YOUR ROLE	<input type="checkbox"/> Student <input type="checkbox"/> GJU Staff <input type="checkbox"/> Researcher	SIGNATURE	
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IF YOU ARE a STUDENT

Project Adviser		E-mail	
PHONE		SIGNATURE	

WORK DESCRIPTION			
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ADDITIONAL COMMENTS			
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Date when parts are needed			
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1. Engineering drawing must be attached to your request!
2. Material must be provided to the Workshop

Name		Signature	
Name		Signature	
Name		Signature	
Name		Signature	

Industrial Engineering Department Head Approval		Date	
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