

Date: 04.05.2023

Checklist for Schengen visa:

- Personally signed passport (original + 1 copy). Use the signature box on the page with your photo.

Requirements for the passport are:

- max. ten years old passport
 - At least three months valid after the issued duration of stay
 - At least two blank pages
 - No damages
 - The copy must include the signature! And all pages of the passport
- Application form (original, signed 3 times in blue). The form is to be filled online (<https://videx.diplo.de/videx/desktop/index.html#start>)
 - Biometric photo: Requirements are:
 - o please write your name on the back of the photo
 - o photo should max. be six months old
 - o blank background
 - o other biometric requirements are to be found here:
<https://amman.diplo.de/blob/1783990/6e3eee9fd4d86e16aaefe0e92d809332/mustertafel-photos-englisch-data.pdf>
 - Visa-fee (currently 80,00 Euro. Payment should be paid in Jordanian Dinars in cash on the day of your appointment)
 - Travel-insurance (original and 1 copy)
 - Statements of account of your guardian from the latest three months (there needs to be regular income and outcome visible. Issued and stamped by the bank, no bills from a credit card!)
 - Written statement of your guardian that confirms enough financial means during your stay and is signed. + Copy of guardian who signed the statement.
 - Certificate of enrollment (University)
 - Invitation or confirmation to/by the German Language Summer Course (original). Requirements are:
 - Stationery of the institute and stamp
 - Contact data of the institute
 - Date of issuance
 - Original signature of the head of the organization (name and position)
 - Reason and duration of stay
 - Detailed program of the course + names of places during the stay
 - Person or institution who is bearing the cost for the stay and accommodation
 - Proof of finance for the costs for traveling and stay (accounting balances from the last three months, or proof of acquisition by scholarship)
 - Proof of family relations (Familienbuch)

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- Proof of previous travels to Schengen-area
- Other documents which are necessary:
 - Flight reservation (NOT booking) + return flight
 - Accommodation and plan of travel
- For third state-nationals who have other citizenship than Jordanian a residence permit is necessary.
 - o For Syrian Citizens: o Syrian ID and translation (English or German) (original + 1 copy)
 - o Permission to reentry Jordan (original + 1 copy)
 - o For Iraqi Citizens: o Iraqi ID and translation (English or German) (original + 1 copy) (used to be two cards, now one card only (ID+ citizenship)